

ANNUAL GENERAL MEETING
MINUTES – THURSDAY 7TH SEPTEMBER 2023

The meeting commenced at 18:00 hours.

1. **WELCOME AND INTRODUCTION**

David Yates, as Chair, welcomed everyone to CGA's eighteenth Annual General Meeting. David then invited Rob Wakefield, Chief Executive, to commence the formal proceedings.

Rob confirmed that the meeting was quorate, with over 100 CGA members watching by live stream or in attendance at either Harbour House or The Courtyards.

The resolutions received 61 votes.

2. **APOLOGIES FOR ABSENCE**

Rob advised that several apologies had been received, details of which would be made available on CGA's website following the AGM.

3. **MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING HELD ON 27TH SEPTEMBER 2022**

Rob advised that Members had been asked to vote in advance of the meeting to show their acceptance of the minutes of the 2022 Annual General Meeting and advised that the minutes had been approved by the majority.

Members resolved to:

approve the minutes of previous Annual General Meeting held on 27th September 2022.

4. **ANNUAL REPORT UPDATE**

Rob highlighted a change in approach to the Annual Report this year, with it being in the form of a video rather than a written document. As such Rob introduced CGA's Annual Report video which provided members with highlights of CGA's achievements during 2022/2023.

Rob handed over to Craig Garner, CGA's Executive Director of Resources and Company Secretary, who took Members through the formal items requiring their approval.

5. **APPROVAL OF THE DIRECTORS' REPORT AND FINANCIAL STATEMENTS, FOR THE PERIOD ENDING 31ST MARCH 2023**

Craig introduced the Directors' Report and Financial Statements for the year ending 31st March 2023. Craig provided Members with a breakdown of CGA's income and expenditure during 2022/2023. He confirmed that the Statements had been audited by CGA's external auditors, Beever and Struthers, and had received an unqualified audit opinion.

Craig also confirmed the Statements had been reviewed by CGA's Audit & Risk Committee and had then been approved by the Board before being presented at the AGM.

Members resolved to:

approve the Directors' Report and Financial Statements for the period ending 31st March 2023.

6. **APPOINTMENT OF STATUTORY AUDITOR**

Craig introduced this item and sought Member approval to appoint Beever and Struthers as CGA's statutory auditors for the forthcoming year.

Members resolved to:

approve the appointment of Beever and Struthers as auditors for the forthcoming year.

7. APPOINTMENT OF ASSOCIATION BOARD MEMBERS

Craig asked Members to approve the re-appointment of Phillip Parramore to the Board for a second term of office.

Members resolved to:

re-appoint Phillip Parramore as a Tenant Board Member.

8. COMMUNITY EMPOWERMENT STRATEGY UPDATE

Alex Butler, the Chair of Gateway Central Tenants Committee, introduced a video highlighting progress against the Community Empowerment Strategy during 2022/23.

Members resolved to:

approve the Community Empowerment Strategy update.

9. DIRECTOR'S QUESTION TIME

The Executive Leadership Team answered a range of questions which had been submitted by Members of the Association regarding the delivery of CGA's services.

10. DATE OF NEXT MEETING

The Chair of the Board brought CGA's eighteenth Annual General Meeting to a close, thanking those who had attended, and reminded attendees that the next AGM would provisionally take place on Thursday 12th September 2024.

The meeting was brought to a close at 18.50 hours.