



Community Gateway Association Modern Slavery and Human Trafficking Statement 2022/23

Introduction

The Modern Slavery Act (the Act) seeks to prevent the exploitation of workers and to stop human trafficking. The Community Gateway Association (CGA) group of companies (the Group) does not tolerate any form of exploitation and we are committed to preventing modern slavery and human trafficking in our business and our supply chains, including taking steps to ensure that companies operating within our supply chains comply with the principles in the Act.

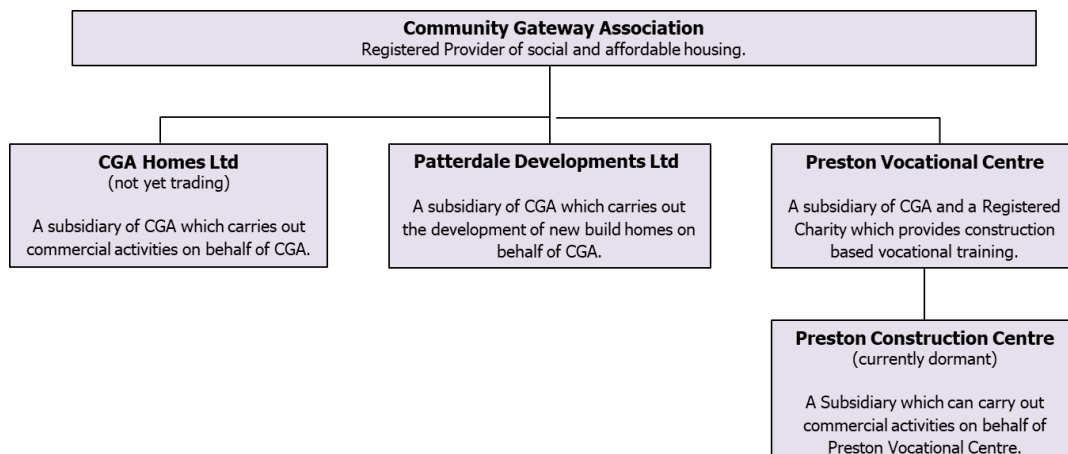
This statement sets out the Group's actions to understand all potential modern slavery risks related to its business and to put in place steps that are aimed at ensuring that there is no slavery or human trafficking in its own business and its supply chains.

As a registered provider of social housing we recognise that we have a responsibility to take a robust approach to slavery and human trafficking. We operate with a strong sense of social purpose and ethical responsibility. Our work is focused on supporting the welfare of our customers, including those who are vulnerable or require additional support to live independently. The Group actively engages in a range of local partnerships and multi-agency forums linked to the prevention and detection of crime including modern slavery.

This statement sets out the steps the Group has taken to address slavery and human trafficking during the financial year 1st April 2022 to 31st March 2023.

The CGA Group of Companies

The Group employs approximately 270 people and provides housing related services to more than 6,700 homes across the city of Preston and surrounding areas. The majority of our services relate to homes we own and rent within Preston and surrounding areas. The Group only trades in the UK and the Groups structure is outlined in the diagram below:



Responsibilities

This statement is approved by the Parent Board of the CGA group of companies.

The Executive Leadership Team (ELT) is responsible for overseeing CGA's overall approach to Safeguarding, including modern slavery and human trafficking. The Group's managers have primary and day-to-day responsibility for implementing this statement, monitoring its use and effectiveness, dealing with any queries about it and auditing internal control systems and procedures to ensure they are effective in countering modern slavery.

The prevention, detection and reporting of modern slavery in any part of the Group's business or supply chains is the responsibility of all those working for the Group or under its control. Employees are required to avoid any activity that might lead to, or suggest, a breach of this policy.

Employees are encouraged to raise concerns about any issue or suspicion of modern slavery in any parts of our business or supply chains at the earliest possible stage. Through our active involvement in local partnerships, we have developed clear pathways to enable concerns regarding modern slavery and human trafficking to be reported to relevant agencies.

Our zero-tolerance approach to modern slavery is communicated to all suppliers, contractors and business partners at the outset of the business relationship and reinforced as appropriate thereafter.

Risk Management

The Group actively manages risk in line with its Risk Management Strategy. We maintain a comprehensive risk management framework and work closely with our Internal Auditors to gain assurance that controls put in place to mitigate risks are designed and operating adequately and effectively.

It is considered that the sectors in which the Group operates present a low risk in relation to modern slavery and human trafficking. The areas of the business where modern slavery and human trafficking are most likely to occur relate to CGA's tenants and its supply chain.

Policies and procedures

Our policies and procedures are regularly reviewed to ensure they remain up to date and reflect our regulatory and statutory obligations. We have a number of relevant documents that contribute to ensuring that modern slavery does not occur within our business or that of our supply chain, including:

- Anti-Fraud, Bribery, Corruption Policy & Procedure
- Anti-Money Laundering Policy & Procedure
- Anti-Social Behaviour Policy
- Domestic Abuse (Employees) Procedure
- Employee Code of Conduct
- Equality, Diversity and Inclusion Strategy

- Financial Regulations
- Probity Policy
- Procurement Policy
- Risk Management Strategy
- Recruitment and Selection Policy and Procedure
- Safeguarding Children and Vulnerable Adults Policy
- Safeguarding Procedure
- Whistleblowing Policy and Procedure

Training

Training is vital in ensuring that we minimise the risks of modern slavery happening in our properties and our supply chains. We have provided training to all colleagues through our mandatory safeguarding training, to ensure that our teams have a good awareness of situations which suggest vulnerable people may be being exploited. We also offer bespoke training to our front-line colleagues and make sure our Safeguarding Policy is communicated. Our Safeguarding Procedure sets out processes to identify, report and refer cases to relevant authorities where appropriate and any colleague may report concerns about modern slavery using our safeguarding reporting system. Our training was reviewed in 2022 to ensure that it remains relevant. We also employ a Safeguarding Lead to provide specialist support and advice to the organisation where required.

Recruitment and Selection

We check proof of eligibility to work in the UK for every successful job applicant. This is done via an initial question on the job application form, followed by verification of relevant documents before final job offers are made. In addition, Disclosure and Barring Service (DBS) checks are undertaken for certain roles where required.

References are routinely taken for new employees covering at least the last two years full employment history and we require a minimum of two references. All pre-recruitment checks are signed off by a member of our People Services Team prior to a final offer of employment being made.

Whistleblowing

We have a Whistleblowing Policy and Procedure in place to enable support anyone working directly for us or indirectly within our supply chain to raise concerns, in confidence, about any criminal offences including modern slavery or human trafficking. In 2023 we created a Whistleblowing leaflet to promote how to raise concerns amongst our employees.

Procurement and Supply Chains

We are committed to ensuring that our suppliers adhere to the highest standards of ethics and ensure that our contracts make it clear that serious violations of our policies will result in termination of the business relationship.

Community Gateway Association ensures formal tendering activities are in accordance with legislative and ethical requirements. This considers modern slavery to ensure that to the best of our knowledge, the companies we procure from are ethically responsible and that they pay the Living Wage. Our suppliers are required to comply with the Act and, where appropriate, to follow our policies. Our approach to procurement is documented in our Financial Regulations and Procurement Policy. Anyone bidding for work must confirm that they comply with the Act as part of the tender process.

All suppliers and contractors, with a spend value greater than £5,000, are required to complete an annual Supplier Contractor Questionnaire. The questionnaire asks suppliers to provide a copy of their Modern Slavery Policy, setting out how they ensure that slavery and human trafficking is not taking place in any part of their company and supply chain.

The questionnaire responses are reviewed to give us confidence that our suppliers are taking action to tackle modern slavery, but it is recognised that this does not completely mitigate the risk.

Review and Publication

This statement will be reviewed annually by the Parent Board and published on the CGA website and the Government modern slavery registry.

Signed:



Rob Wakefield – Chief Executive, Community Gateway Association



Michelle Allott – Vice-Chair of the CGA Board

Date: 27th September 2023