

## Health and Safety Policy Statement

The Centre Manager and Board of PVC recognise their moral and legal duty to ensure, so far as is reasonably practicable, the safety, health and welfare of employees, students and others e.g. visitors and contractors etc. who may be affected by PVC's work activities or attend PVC's premises.

In order to minimise the risk of work-related injury or ill-health, PVC shall:

- comply with all relevant health and safety legislation, in particular the Health and Safety at Work Act 1974 and the Management of Health and Safety at Work Regulations 1999.
- consult with our employees on matters affecting their health and safety.
- ensure suitable and sufficient risk assessments are conducted and reviewed on a regular basis.
- implement arrangements for the effective planning, organisation, control, monitoring and review of any control measures, or preventive and protective measures, identified through risk assessment or by other means.
- provide adequate information, instruction, training and supervision to enable all employees and students to avoid hazards, minimise risks, and contribute positively to their own safety and health at the Centre.
- ensure accidents, incidents and near misses at the Centre or at sites where employees or students are attending are investigated promptly, and that any identified changes to procedures or process are implemented and clearly communicated to employees.
- provide and maintain appropriate equipment, operational processes and safe systems of work.
- provide appropriate arrangements for the safe handling and use of substances.
- provide appropriate facilities for the welfare of all employees, students and others who visit the Centre.

Version Number	Date	Review Date	Consultation Date	Author
5	09/09/24	09/09/25	06/09/24	M Grayston

- implement arrangements for the selection, evaluation and monitoring of external contractors engaged to conduct work on behalf of PVC.
- establish and monitor appropriate occupational health and safety objectives.
- establish appropriate emergency procedures
- conduct regular audits of the health and safety management system to ensure effectiveness of the arrangements and compliance with agreed standards.
- Strive to continuously improve PVC health and safety management system.

PVC will ensure that adequate funding, and other resources, are made available to meet the requirements of the policy and supporting procedures and arrangements.

### **Organisation and Responsibilities**

The execution of this Policy will be the responsibility of the Centre Manager who will ensure regular reviews are undertaken of the effectiveness of the arrangements in achieving the stated aims.

Whilst the Centre Manager has overall responsibility for health and safety within PVC, all employees and students of the center have responsibilities they are required to discharge in order to meet the requirements of this policy. Specific health and safety related roles and responsibilities are detailed in the associated procedure 'Responsibilities in Support of the Health and Safety Policy'.

### **Monitoring and Review**

This policy will be reviewed annually and agreed at a team meeting.

### **Associated Documents**

Responsibilities in Support of the Health and Safety Policy

The PVC Health and Safety Framework

Authorised for, and on behalf of, Preston Vocation Centre by:

Mick Higgins, Chair of PVC Board

Martin Grayston, Centre Manager

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